

**The Ephesian Fund: Registered Charity number: 1206489**

## **GRANT APPLICATION FORM**

### **NOTES**

- The purposes of the Charity are to advance the Evangelical Christian Faith, including (but without limitation) by providing grants or other funding to churches and other Christian charities, groups or individuals that are in sympathy with the Statement of Faith. In addition to providing grants to organisations (including Parochial Church Councils and Dioceses) in accordance with any restriction or wishes expressed by donors to the Charity, the trustees' priorities for support are providing grants for evangelism and mission initiatives
- After an application has been submitted, it will be considered at the next trustees' meeting. Applications for grants can be made at any time in the year; however, they will be held over until the next trustees' meeting.
- Applications will be assessed by the trustees for their suitability, demonstration of need and compliance with the Charity's purposes. The decision of the trustees on whether to provide support is final. The trustees are not obliged to provide an explanation to applicants in the event that their application is not successful.
- For smaller grants of £10,000 or less in any year, the trustees require a written report once the money has been spent, setting out how the money has been used. For all larger grants over £10,000 in any year, the trustees require a written report every twelve months setting out the progress and achievements for the period covered and detailing any forthcoming changes to either the nature or the location of ongoing work. Any such changes need to be agreed in advance with the trustees. For larger grants, a financial report will need to be provided as well and the trustees may ask to see receipts and invoices. If the report provided is not adequate or receipts and invoices are not provided, this may affect the future release of funds.

**Please complete the application form and send it to either:**

**Email:** [ef@ceec.info](mailto:ef@ceec.info)

**Post:** The Ephesian Fund, Unit 149255, PO Box 7169, Poole, BH15 9EL

**If you are an organisation, please include**

- **your current governing document**
- **your Doctrinal Basis**
- **your most recent set of accounts**
- **your safeguarding policy**

Name of organisation or individual making application:		
Charity Registration Number (if any):		
Contact Name:		
Contact Address:	Telephone:	Email:
Where do you work and what do you do?		
Is your organisation (or if you are applying as an individual, are you) in agreement with the Statement of Faith of The Ephesian Fund/CEEC including the Additional Declarations?		Yes/No
Have you previously applied to the Charity for a grant? If so, when?		Yes/No
An application from an individual must be accompanied by a letter of support from your church leader or Christian organisation linked to the request. Do you have such a letter of support?		Yes/No/ Not applicable
What is the grant application for?		
How would a grant further the Evangelical Christian Faith?		
Who will be responsible for the management of the grant and delivering the proposed activities?		

<p>What is the overall cost of the project? Where the grant requested is over £1,000, please provide a breakdown of the anticipated costs of the project on a separate sheet.</p>	
<p>When is funding required? In the case of larger projects, please give a timescale for payments for each stage of the project, using a separate sheet, if necessary.</p>	
<p>What will happen to the project if the funding is not granted?</p>	
<p>What will happen if only partial funding is granted by the Charity?</p>	
<p>Have you received any other funding for this work?</p>	<p>Yes/No</p>
<p>Are you seeking other funding for this work?</p>	<p>Yes/No</p>
<p>Grants are paid by bank transfer. Please supply account name, sort code and account number.</p>	

- I am authorised to act on behalf of the above organisation in making this application
  
- I have attached (for organisations)
  - current governing document
  - Doctrinal Basis
  - most recent set of accounts
  - safeguarding policy
  
- I agree to provide feedback on the project and the benefits that the funding has produced – for smaller grants, once the money has been spent; every twelve months for larger grants (including keeping all invoices and receipts for inspection by the Charity, if required)

Signature of applicant:

Position in organisation:

Date